

# BOARD OF COUNTY COMMISSIONERS

## MINUTES

**AUGUST 12, 2013**

The Honorable Judge Stephen Bonner, Associate District Judge of the District Court of Cleveland County, led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of County Commissioners was called to order at 1:00 p.m. this 12<sup>th</sup> day of August 2013 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Linda Atkins, Deputy County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
Darry Stacy, Vice-Chairman  
Rod Cleveland, Member  
Linda Atkins, Secretary

Tammy Belinson, County Clerk, was absent.

Others present were: Jim Robertson and Heather Darby, Assistant District Attorneys, Jim Williams, Melinda Duke, Denise Ellison, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, Joy Hampton, Christine Cartmell, David Tinsley, Rhett Burnett, Brooke Chiles, Jon Leach, William Thomas, Terry McCrackin, Mary Bonner, Cheryl Pack, Billijo Ragland, Marianne Kennedy, Donna Morgan, Julia Curry, Jannis Allen, Denise Mullins, Sam Woodfork, Mona Nelson, Susan Moffat, Trent Bourland, Dustin Caram, Tony Henthorn, Jennifer Frank, Lori Kelleher, Michelle Newburg and Kevin Brandon.

After the reading of the minutes of the meeting of August 5, 2013, and there being no additions or corrections, Rod Cleveland moved that the minutes be approved. The motion was seconded by Darry Stacy.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

### A. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to table the awarding and/or rejecting of the bids until a later date for **BID#-HWY-1622-Six-** Month (6) Non-Encumbered Contract for Tires and Tubes. The bid term will be from September 5, 2013 through March 4, 2014. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to table the awarding and/or rejecting of the bids until a later date for **BID#-HWY-1623**-Three- Month (3) Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from September 7, 2013 through December 6, 2013.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

B. Items of Business:

1. Chairman Rusty Sullivan called for **Presentation of Safety Awards**, as follows:
  - a. Linda Atkins, Deputy County Clerk, presented 10 year award to Denise Mullins;
  - b. Undersheriff Rhett Burnett, Cleveland County Sheriff’s Department presented the following safety awards: Captain Kevin Brandon, 5 years; Dispatcher Anthony Henthorn, 5 years; Dispatcher Jonathan Leech, 5 years; Deputy Terry McCrackin, 5 years; Deputy William Thomas, 5 years;
  - c. David Tinsley, County Assessor, presented the following awards: Sam Woodfork, 25 years; Cheryl Pack, 25 years; Billijo Ragland, 25 years; Jannis Allen, 25 years; Marianne Kennedy, 20 years; Donna Morgan, 15 years; and Jennifer Frank , 15 years;
  - d. County Treasurer’s Office, presented by Mona Nelson, Deputy: Lori Kelleher, 10 years; and Michelle Newburg, 10 years;
  - e. Chairman Rusty Sullivan listed the names of the employees that received jackets and are as follows: Jannis Allen, Cheryl Pack, Alma Berger, Gary Jester, Billijo Ragland, Melanie Wilke and Sam Woodfork.
  - f. District #1 Commissioner Rod Cleveland stated that he had several employees that qualified for safety awards: Gary Jester, 30 Years; Billy Dyer, 10 Years; Joseph C. Inman, 5 Years; Earnest McGee, 5 Years; Brandon Miller, 5 Years. He said that they are not here today because they are working on the roads. He will be making presentations at his barn. He reminded everyone how important it is to be safety conscious.
  - g. District #3 Commissioner Rusty Sullivan stated that he had three employees that qualified for safety awards and added that they are working on the roads as well. He said that they are so far behind on their road season due to the weather and will be doing their presentations at the barn. Mark Bugher, Richie Fink and Rick Young are being recognized for

5 year safety awards. Melanie Wilke, Administrative Assistant, is given a 30 year safety award and a jacket.

h. Chairman Sullivan said that Commissioner’s Executive Administrative Assistant, Denise Ellison, is presented with a 20 year safety award and is celebrating her birthday today as well.

2. Chairman Rusty Sullivan said that on behalf of Cleveland County, Pauline Best and her Volunteer Group are being awarded a **Certificate of Appreciation and Recognition** for their efforts in making approximately 100 quilts to be distributed free to people who suffered losses in the recent May 2013 Tornadoes. He said that the numerous quilts displayed around the room were made by a group of ladies out of Bakersfield, California. Many in her quilting group have links to Oklahoma. Ms. Best told him that she had lived for more than fifty years on a dirt road in Rosedale and that she is now eighty (80) years old. Quilts made by this group have been sent to different disaster victims around the country such as Hurricane Katrina. He said that as anyone can see the quilts are a lot of work. He added that Ms. Best would sometimes arise at 5:00 a.m. in the morning and start sewing on these quilts and she wants to make sure that they get into the right hands. Chairman Sullivan asked for input on how to proceed in distributing the quilts.

Darry Stacy suggested that the quilts be given to Emergency Manager George Mauldin to distribute to the tornado victims since Mr. Mauldin is part of the long term recovery group for Cleveland County and serves as Chairman of that committee.

He explained that they are putting together house warming boxes for victims that are moving back into new structures. He said that other groups have donated similar articles and these quilts can be used as house warming gifts.

Commissioners Sullivan and Cleveland were in agreement with Mr. Stacy’s suggestion.

Chairman Sullivan said that Cleveland County appreciates **Pauline Best and the Volunteer Group** for their hard work and stated that each Commissioner will sign the Certificate of Appreciation and Recognition.

3. Darry Stacy moved, seconded by Rusty Sullivan, to approve **the Agreement for Pre-Trial Mental Health Pre-Trial and Community Service Court Services** between the Cleveland County Board of County Commissioners and Cleveland County Pre-Trial Services, LLC for Fiscal Year 2013-2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

4. Rod Cleveland moved, seconded by Darry Stacy, to approve the proceeds of a **grant donation from OEC Foundation Inc.** in the amount of \$1,500.00 given to the Cleveland County Sheriff’s Office to purchase an AED Defibrillator.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

5. Darry Stacy moved, seconded by Rod Cleveland, to approve **the Contract for Services between the Cleveland County Health Department and Ozarka Water Company for Dispenser and Water**. The Contract will run from July 1, 2013 through June 30, 2014 for \$6.45 per 5 gallon bottle of water, \$7.00 refundable bottle deposit on each bottle, and \$12.50 monthly lease per cooler. This contract is for the Norman and Moore Office. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
6. Rod Cleveland moved, seconded by Darry Stacy, to approve the **Memorandum of Agreement** between the Cleveland County Sheriff’s Office and Norman Public Schools to provide GED Training and Testing for the period August 27, 2013 through May 22, 2014. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
7. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Contract** between the Board of County Commissioners of Cleveland County on behalf of Cleveland County IT Department and Oklahoma Office Systems for the maintenance of (1) Bizhub C350 ID 35780 at a cost of \$0.0071 per black and white copy and \$0.049 per color copy. The term is from July 1, 2013 through June 30, 2014. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
8. Rod Cleveland moved, seconded by Darry Stacy, to approve the **STOP Violence Against Women Act Grant 2013-2014** application. Application for grant is to fund Court Service Officer position to supervise offenders convicted of domestic violence. This position allows for probation term instead of incarceration in the County Jail. A grant application has been previously approved in 2004-2012 and the County does not have to provide matching funds. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.
9. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Sale** of the following county Owned Property Obtained by County at the June 2012 Tax Resale to Cecil and/or Patricia Creech in the amount of \$2,200.00: Tract 9 of Willow Springs, Described as Commencing at the NE/C SE/4 of Section 1-9N-1E; Thence S 0°07’25” W 427.76 Feet; Thence N89°26’56” W 257 Feet to the Point of Beginning; Thence S 0°07’25” W 440 Feet; Thence N 88°12’52” W 257.10 Feet; Thence N 0°07’25” E 434.47 Feet; Thence S 89°26’56” E 257 Feet to the Point of Beginning, Cleveland County, State of Oklahoma Acct#208 Geo# 70FD-9-1E-1-018. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

10. Rod Cleveland moved, seconded by Darry Stacy, to approve the **Service Agreement** between the Cleveland County Sheriff’s Office and Rod’s Pest Control to approve monthly pest control service at the F. DeWayne Beggs Detention Center located at 2550 W. Franklin at \$85.00 per month for areas to be treated in the kitchen, laundry, and break room for the period of July 1, 2013 through June 30, 2014.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

11. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Service Agreement** between the Cleveland County Sheriff’s Office and Rod’s Pest Control to provide monthly pest control at the Administrative Offices in the Chase Bank Bldg. in the amount of \$35.00 per month and Operations/Field Services at 10501 Hwy 77 in Slaughterville for \$30.00 per month for the period July 1, 2013 to June 30, 2014.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

12. Rod Cleveland moved, seconded by Darry Stacy, to approve the **Resolution** to dispose of B331.0136 Ford Crown Victoria VIN: 2FAFP71W24X146673 from the Cleveland County Sheriff’s Office to Lexington Police Department. This item is to be declared surplus and transferred.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

13. Darry Stacy moved, seconded by Rod Cleveland, to approve the **Resolution** to disposing of FI02-157 Black Medium Back Multi-Tilter Office Chair, this item is broken and is to be declared surplus and junked by the Cleveland County Clerk’s Office.  
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

14. Rod Cleveland moved, seconded by Darry Stacy, to approve the **Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$ 752,519.47
T1C	\$ 3,800.33
T2A	\$5,008,488.98
T2B	\$ 15,662.56
T3	\$1,282,816.44
<b>Total:</b>	<b>\$7,063,287.78</b>

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

15. Darry Stacy moved, seconded by Rod Cleveland, to approve the following **Blanket Purchase Orders** submitted by various Departments:

**District #1:**

14-1128	T2A	Bruckner’s Truck Sales	\$ 3,500.00
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**District #3:**

14-1139 T2A	Noble Hardware	\$	500.00
14-1140 T2A	Palace Auto Supply	\$	1,500.00

**Health Dept.:**

14-1152 MD1C	Jennifer S. Brown	\$	50.00
14-1153 MD1C	LoRee Kirk	\$	30.00
14-1154 MD1C	Cynthia Dow	\$	50.00
14-1169 MD1C	Kara Manke-Young	\$	500.00

**Election Board:**

14-1184 SL1C	OSU-CTP	\$	350.00
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**Fair Board:**

14-1168 FF2	Home Depot	\$	1,000.00
14-1187 FF2	Masters Mechanical H&A	\$	1,500.00

**Sheriff’s Dept:**

14-1130 CFB2	77 Auto & Collision Repair	\$	53,000.00
14-1131 CFB2	Kevin McKiddy	\$	67,000.00
14-1137 CCJC1C	Precision Prisoner Transport	\$	2,500.00
14-1161 CCJC2	Kevin McKiddy	\$	18,211.85
14-1162 CCJC2	Standley Systems	\$	2,000.00
14-1163 CFB2	Kevin McKiddy	\$	48,695.42
14-1167 CFBC2	Aramark Correctional Serv.	\$	25,000.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

16. Rod Cleveland moved, seconded by Darry Stacy, to approve the **Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 12/13**

**General:**

13-3231-B2A 13-3232-CCJC2

**Highway:**

13-0467-T2A 13-1061-T2A 13-5200-T2A

**Sheriff Service Fee:**

13-5558-CFB2

**Fair Board:**

13-5030-FF2

**FY 13/14**

**General:**

14-0037-B2A

**Highway:**

14-0195-T2A

**Health:**

14-0453-MD1C

14-0501-MD1C

14-0522-MD2

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

17. Darry Stacy moved, seconded by rod Cleveland, to approve the following **Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

**FY 13/14**

a.	General Fund	\$	628,335.94
b.	Highway Fund	\$	203,823.68
c.	Health Fund	\$	10,480.96
d.	Sheriff Commissary Fund	\$	4,169.61
e.	Sheriff Clev. Co. Justice Center Fund	\$	219,415.45
f.	Sheriff Revolving Fund	\$	4,279.30
g.	County Clerk Preservation Fund	\$	30,415.50
h.	S.T.O.P. Violence Against Women Fund	\$	2,706.00
i.	Fair Board Fund	\$	3,555.27

**FY 12/13**

a.	General Fund	\$	4,057.03
b.	Highway Fund	\$	552.53
c.	Sheriff Service Fee Fund	\$	6,998.78
d.	Fair Board Fund	\$	30.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

- C. There was no **new business** to come before the Board for Discussion.

- D. **Commissioner’s Discussions** regarding County Business:

Commissioner Sullivan announced that Election Board Secretary Jim Williams has received his designation as CERA (Certified Election Registration Administrator). While congratulating Mr. Williams, Chairman Sullivan said that it is the highest honor one can be bestowed and he will be receiving his designation later on this year. Election Board Secretary Jim Williams extended an invitation to the elected officials to attend their Appreciation Day, which is for anyone that works the precincts on Election Day on August 29<sup>th</sup>, 2013 from 10:00 am to 3 pm.

Darry Stacy said that more rain is predicted, but it will not prevent them from trying to complete the cleanup of debris and road projects. He expressed appreciation to his road crew for working so hard during a very difficult year for them.

Rusty Sullivan said that they have had a lot of rain which has pushed their work back and explained that there is only a small window of opportunity to do these road projects.

E. No comments from the **Public** were made.

F. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at approximately 1:35 pm. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.  
Motion carried.

(Clerk’s note: Agenda was posted August 09, 2013 at 9:25 am.)